



## ISA Google Certified Individual Training courses

We run 2 types of training course:

**One for beginners**, to introduce the 6 areas of Google Apps and to provide opportunities to practice,

**One for more advanced Google aware educators.** This course provides focussed training to take and pass the GoogleApps exams . Both courses were successfully trialled on 3 separate occasions in Autumn 2011, making use of Google Chrome books.

### The ISA and Google Programme 2012

- FIRST:** We all know about the great free range of Google apps out there which includes email, docs (spreadsheets, docs, sites etc) Blogger, YouTube etc. These are powerful applications and many schools have started to use them for collating information from staff. For example, staff use a Google spreadsheet to collate and update Year 11 predicted grades, or to report Homework defaulters - works a treat.
- SECOND:** We already know that you can REGISTER your school with Google apps and in doing so you receive - free - extra functionality and synchronisation in your use of Google apps. In other words, you can set up groups of children in years and sets and then invite them to share a doc or spreadsheet. Group members receive emails when things are shared. You can set homework on line in this way! In order to register you have to go through the Google 'road map' which has six stages which is designed to take around six weeks to complete. The time scale does not imply that it is six weeks' solid work but that it gives Google time to catch up with the data you are providing them. This second stage of use of Google Apps is effectively like having a full blown VLE ... free. BUT, it doesn't have a front end - i.e. there is no one-stop place you go to enter the VLE; it all has to be done by going to your email inbox... so....
- THIRD:** those clever people at ISA/Google have put together a lovely front end - an icon-based page from which you can click through to homework, email, pictures, videos, blogs etc. In other words, a real VLE with full functionality and an ICON featured front end as your own school's customised

home page. There is a cost to this ranging from £500 -£1,500. One-off and no annual fee. For your money, we will take your school through the registration process mentioned above, give you a customised front end, train you and support your use for the first 12 months. This cost compares to about £2000 to set up a commercial VLE plus annual costs of about £2.50 per child per year.

•FOURTH: All this is new to Google as well, so they are offering to train ISA/ISC teachers to become Google Apps Certified Individuals. The first 100 through the training will receive their exam fees (\$90) for free. Training will be administered by ISA with Google trainers leading each session. ISA will roll out a programme of training events around the country, the first few dates are below. Costs are comparable to usual ISA CPD sessions - £180 + vat per delegate for the advanced course, which includes an additional 6 webinars. The Beginners' programme costs £150 + vat for the first delegate, £75 + vat for the second delegate. Schools can offer to host the sessions and will receive free training for one of their delegates in return.

Timetable for the day (a specific set of joining instructions will be shared with your email address in the week prior to the course)

Arrive for 8.45,

9-9/30 am Welcome and orientation of hard-ware/software

9.30 am Courses commence

There will be 3 breaks including lunch during the day.

4pm Course closes

The dates are as follows - please click on the link, which will then open, to take you to the form.

### **Teacher/Administrator Training courses**

The majority of our courses are held on Saturdays – you can find the current listings for course in 2012 here - <http://goo.gl/lsTTT> -

***For further information please contact James Wilding – [jtw@clairescourt.com](mailto:jtw@clairescourt.com) or Ian Nairn - [ian.nairn@c-learning.net](mailto:ian.nairn@c-learning.net)***