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| **ISA application – core details form** |

Please note: initial shortlisting is done on an anonymised basis, using the cover letter template sheet only.

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| ISA is an equal opportunity employer. ISA is an inclusive and nurturing organisation where employees feel empowered to share their experiences and ideas in a culture where difference is valued. We are committed to providing equality of opportunity and fostering opportunities to improve our understanding and practice. We welcome the positive impact that diverse and inclusive teams have at all levels of the Association, celebrating their differing approaches and points of view. [More on Inclusion, Diversity and Equity at ISA](https://www.isaschools.org.uk/about/inclusion-diversity-and-equity.html). |

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| Role: | **National SEND Coordinator** | | |
| Forename: |  | Surname: |  |
| Address: |  | Personal email: |  |
|  |  | Mobile Number: |  |
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| Where did you first see our advert?  *[delete as applicable]* | | Guardian Jobs/Indeed.com/LinkedIN/Sherbert Jobs/Facebook/ISA website/Google search/  Unsure | |
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| Do you currently have the right to work in the UK? | | YES/NO | |
| What is the basis of your right to work?  *[delete as applicable]* | | British Passport/Indefinite Leave to Remain/  Settled Status/Graduate Visa/Student VISA/Other | |
| Further details:  If your right to work depends on a visa, or if you ticked “other”, please give details including the expiry date of your existing visa. | |  | |
| **Screening questions** | | | |
| Do you have a minimum of 5 years’ experience in a relevant role related to SEND. | | YES/NO | |
| Do you live in the UK? | |  | |
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| What is your contractual notice period? | |  | |
| Earliest start date? | |  | |
| Do you hold a UK driving licence? | | YES/NO | |
| **Referees** | | | |
| Full names, job titles and contact details (email and phone number) of two appropriate professional referees [personal referees not accepted].  ISA does not contact referees until after interviews have taken place. | | | |
| **Referee 1** | | **Referee 2** | |
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