# **ISA Swimming Qualifying Event**

**Event Organiser Information – 2025/26**

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| **Before event** | **During event** | **After event** |
| **Marketing:**Market and promote your event via your area coordinator. | **Arrival:**Welcome, sign in and photo consent | **Communication:**Thank you email and qualifying spaces through to schools. |
| **Communication:**Send programme to schools 1-2 weeks before to include:* Schedule of event
* Venue Facilities
* Staff expectations
* Confirmation of attendance
* Risk assessment available for schools.
 | **Briefing:**Carry out coaches briefing before start of play to include:* Medical
* Rules
* Format of event
* Staff roles
* On site facilities
* Safeguarding procedures
 | **Results:**Upload into Squad in Touch. Please refer to guidance from ISA Sport. |
| **Public Liability Insurance:**If you need a copy of the ISA PLI certificate, please contact ISA Sport. | **Presentation:**Presentation and thank you’s to all staff and competitors, hand out letter to qualifying schools. | **Marketing:**Tag isasportUK into your social media posts. |

# National Finals:

* **Date:** Friday 28 November 2025
* **Venue**: London Aquatic Centre, Queen Elizabeth Olympic Park, E20 2ZQ
* **Qualifiers:** Winners of each race will qualify for the Finals. Relay qualifiers will be made up of the 4 fastest swimmers in each age group.
* **Para Races:** If you have any para-athletes in your area, we encourage them to compete in the 50m freestyle para races on the day. Please email isasport@isaschools.org.uk
* **Communication (following your event):** Please contact your qualifying athletes for confirmation of attendance and upload your list into Squad in Touch.
* **Communication (one week before):** Team Managers receive final details from ISA about the day, including spectator information.

# Important Documents:

The following documents can be found on the on the sports area of the ISA website under [Event Resources](https://www.isaschools.org.uk/sports/resources/):

* ISA Code of Conduct for Sport
* ISA Pupil Images Protocol
* Area Event Risk Assessment Form
* Editable Certificates
* ISA Safeguarding Policy
* ISA Privacy Policy
* Gender Questioning Guidance