## Setting up your account on the ISA website - www.isaschools.org.uk

If you work at an ISA school and would like to make use of a personal online account that will allow you to access exclusive content, directly book courses and conferences and also enter ISA Sport and ISA Arts competitions, please follow these steps:

1. Visit our Login area at <u>www.isaschools.org.uk</u>

INDEPENDENT SCHOOLS ASSOCIATION About Professional Development Sport Arts Calendar Awards Corporate Partnerships	Join Login Q
HOMEPAGE > LOGIN	
Sign in to your account	
Enter your email address *	
Check Email	
Independent Schools Association	

- 2. Enter your email address and click 'check email'.
- 3. You will be directed to an area where you can create an account. Enter the required details.

## Create an online account

First name *	Last name *	
Email address *		
jaikuran.randhawa@isaschools.org	.uk	
Confirm email address *		
Telephone number		
Job title *		
Password *		

Steps continued on the next page.

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4. Check your email for a verification code from ISA (<u>isa@isaschools.org.uk</u>). If you can't see one, please check your junk and spam folders. You may need to wait for 3-5 mins.

## 5. Enter the verification code.

You have now successfully registered for an account. Upon registration users will be met with a first-time login page that will allow them to subscribe to specific contact lists.

<u>Contact us</u> if you notice any issues with the new system or require a walkthrough over any of our processes.