



ISA Cross Country Qualifying Event

Event Organiser Information – 2025/26

Before event	During event	After event
Marketing: Market and promote your event via your area coordinator.	Arrival: Welcome, sign in and photo consent	Communication: Thank you email and qualifying spaces through to schools.
Communication: Send programme to schools 1-2 weeks before to include: <ul style="list-style-type: none">• Schedule of event• Venue Facilities• Staff expectations• Confirmation of attendance• Risk assessment available for schools.	Briefing: Carry out coaches briefing before start of play to include: <ul style="list-style-type: none">• Medical• Rules• Format of event• Staff roles• On site facilities• Safeguarding procedures	Results: Upload into Squad in Touch. Please refer to guidance from ISA Sport.
Public Liability Insurance: If you need a copy of the ISA PLI certificate, please contact ISA Sport.	Presentation: Presentation and thank you's to all staff and competitors, hand out letter to qualifying schools.	Marketing: Tag isasportUK into your social media posts.

National Finals:

Please familiarise yourself and schools with the below information regarding the National Finals:

- Date: Saturday 28 February 2026
- Venue: Himley Hall, Himley Road, Himley, Dudley, DY3 4DF
- Qualifiers: The top 10 in each race will qualify for the National Finals, except for the 12,13 which is an open invitation at Nationals.
- Age groups: Yr4, 5/6, 7, 8/9, 10/11, open invitation (12/13)
- Communication: (following your event): Please contact your qualifying athletes for confirmation of attendance and upload your list into Squad in Touch.
- Communication (one month before): Team Managers receive final details about the day, including spectator information.

Important Documents:

The following documents can be found on the sports area of the ISA website under [Event Resources](#):

- ISA Code of Conduct for Sport
- ISA Pupil Images Protocol
- Area Event Risk Assessment Form
- Editable Certificates
- ISA Safeguarding Policy
- ISA Privacy Policy
- Gender Questioning Guidance