

RISK ASSESSMENT – DRSV MAIN SPORTS HALL

Activity Area Risk Assessment (the venue where a sport or activity takes place)

Main Sports Halls

Activity Name	Hazard	Current Control	Additional Action?	By whom/when?
UoN Student Sports – for example, Badminton, Netball, Football, Dodgeball, Cricket, Volleyball, Fitness and skills training, Cheerleading, Dance, Archery, Ultimate Frisbee, Futsal, Trampolining, Indoor Hockey, Martial Arts, Athletics, Basketball. BUCS Fixtures.	Injury from: Slips, trips and falls. Collision with opponents, equipment or building fabric (doors, walls) Falling lights or overhead equipment. Equipment faulty /wrongly installed or set up. Hit by projectile / ball. Danger of injury via arrow upon entry to playing area / range. Trapped in or under equipment, inappropriate or incorrect use of equipment. Fall from height (i.e. Trampolining/Umpiring).	Daily and weekly programmed cleaning of floor surfaces by facility staff and Cleaning Services. Programmed and preventative maintenance and inspection regimes by UoNSport staff, Estates department or contracted specialist. Staff members on duty have current 1 st aid at work certs. Qualified sports coaches and instructors present within a significant number of sports club training sessions - to provide tuition, guidance and coaching. Agreed layout for archery range setup to ensure arrows are always fired away from entrance doors. Double backstop net to catch all arrows missing target(s). Additional level of direction, supervision and monitoring via dedicated duty management team. Building supervision at all times during opening. Playing areas comply with National Governing Bodies required dimensions. Instructors hold current, appropriate qualifications. Fixture lists available in advance of all matches.		
Non-Student sports and recreational activities (as above), for example block bookings, and community sports club sessions. In addition, roller hockey, use of other specialist equipment, other projectiles and overhead moving objects.	Hazards As above. In addition: poor knowledge of escape routes, building layout and use of equipment.	As above. In addition: Booking forms state contacts and activity supervisor names, current and appropriate qualifications. Escape routes, refuge points and fire exits clearly labelled. New groups will be inducted to the facilities.		
Academic use – for example, specialist equipment testing, Examinations, graduations and registration.	Hazards As above. In addition: transport in and out of building of specialist equipment.	As above. In addition: likely participant numbers and age ranges requested as part of the booking process.		

	Sports facility staff unaware of numbers in building.			
Events – student and public, for example, Training camps, sports festivals, campus open days, national league competitive fixtures, fresher’s fair.	Hazards as above.	Control Measures as above. Extra staff may be brought in to offer assistance and support during evacuations.		
Non Sporting Events – for example, conferences and symposiums.	Hazards as above, in addition potential noxious fumes caused by mechanical/ petrol driven vehicles. Either inside or in close proximity to hall. Hazards arising from fall of heavy equipment suspended from roof.	Control measures as above, in addition details relating to required structural/stress testing and insurance / competence of installers and operators. Consideration given to appropriate floor coverings.		
Public events, disabled users	Hazards As above. In addition: hazards potentially compounded by mobility / visual / hearing /cognitive impairment.	Controls As above in addition Notification of Mobility issues in advance of event. Issues written into event risk assessment Additional information provided for wheelchair users in terms of egress and evacuation.		

Equipment Risk Assessment (equipment, safety clothing and rigs, ropes, matting, certification etc.)

Equipment Name	Hazard	Current Control	Additonal Action?	
Portable equipment EG, goals, nets, posts, trampolines, foils, rackets, targets, balls, cones, dividing boards, crash mats, benches, show-court basketball goals, cover master 5000	Collision, struck by equipment during play, equipment failure, hit by falling equipment, trapped in or under equipment.	Inventory of all equipment, detailing current condition and likely replacement dates. Frequent visual inspections of all equipment. Any annual certification completed by competent contractors. Staff trained in correct set up, use, movement and storage of all equipment in accordance with activity instruction sheets.		
Fixed Equipment EG, trampoline harness, wall clocks, basketball goals, scoreboards, media screens.	As above in addition, Hit by falling equipment, trapped in or under equipment. Injury caused by use of harness by unauthorised persons.	Inventory of all equipment, detailing current condition and likely replacement dates. Frequent visual inspections of all equipment. Internal system of fault reporting and resolution. Harness used during supervised club training sessions only. Annual PAT testing of all electrical eq. Staff members report all issues directly. Students and visitors asked to raise queries when spotted. Staff trained in correct set up, use, movement and		

		storage of all equipment.		
Fixtures For example, Overhead and wall lights, heaters, doors. Curtain rails	As above, in addition, Hit / burns, scalds, cuts by falling / failing equipment.	Frequent visual inspections of all equipment. Internal system of fault reporting and resolution. Annual estates department service calls. Staff members report all issues directly. Students and visitors asked to raise queries when spotted.		
Fittings Electrical sockets	Electric shock due to worn or exposed points	Annual PAT testing in place. Regular testing of fixed electrical installation – managed by Estates and conducted by Estates-appointed contractors. Staff report damages/faults immediately with management and estates.		

Environment Risk Assessment (weather, terrain, clothing, facilities etc.)

Store rooms and Storage	Falling equipment, collapse, stacking too high and toppling loads. , trapped in or under equipment. Collision with ceiling due to ceiling height restriction. Falling from height.	All store rooms have designated areas for equipment. These are adhered to. Equipment put away in line with manufacturers instructions. Store rooms are part of the regular inspection program. Mechanical Forklift used for movement of equipment between levels		
Flooring	Slip, trip, collision or fall.	Daily and weekly programmed cleaning of all surfaces. Programmed and preventative maintenance and inspection regimes. Inclusion of facility inspections within facility staff monitoring sheets.		
Temperature	Temperature significantly over or under optimum levels leading to injury/muscle tear/dehydration	Thermostatic heating and air-conditioning throughout the building. Programmed and preventative maintenance and service regimes in place controlled via central estates department. Fault reporting and recording system in place.		
Lighting	Complete /partial lighting failure, panic, injury due to collision.	Programmed and preventative maintenance and service regimes in place controlled via central estates department. Fault reporting and recording system in place. Emergency lights have battery back up indicating escape routes and pathways. Managers will decide whether to evacuate if power outage occurs		
Noise	Risk of hearing damage Delayed reporting of accidents or incidents due to excessive noise. Lack of	Staffing supervision during building opening hours, dispersed circulation and viewing areas. Amplified sound /PA system for use during large events.		

	control of participants.	Incident reports monitored for trends.		
Water Systems, for example : mains water supply, showers (changing), sewage, drainage, tanks, boilers, etc.	Illness arising from stagnant / legionella infested water, scalding, slips, trips and falls arising from leaks	Daily and weekly programmed cleaning of water systems by facility staff and Cleaning Services. Legionella checks and recording system in place Programmed and preventative maintenance and inspection regimes by Estates department or contracted specialist		
Walls	Insufficient finishes / variable surfaces / protrusions.	Programmed and preventative maintenance and inspection regimes. Staff report issues immediately for correction by Estates Office or Estates-appointed contractor. Conformity of building design to all relevant legislation.		
Overcrowding / access, egress – able bodied users.	Large numbers of people may promote confusion and backlog. Lack of control of participants. Participants unable to evacuate in prompt and timely fashion, crushing/ falling / trapped within building.	Fire safety certificate showing maximum numbers in all areas. Staff supervision within centres during all opening hours. Staff will assist in evacuation Logging and counting of all numbers within building during events and activities.		
Overcrowding / access, egress – disabled users.	Hazards As above In addition: hazards potentially compounded by mobility / visual / hearing cognitive impairment.	As above, in addition, further control measure - to limit access to the first floor to a maximum of 8 mobility impaired users at any one time (i.e. wheelchair users). SEE ALSO R/A 'FIRST FLOOR BALCONY AND CIRCULATION AREAS' Evacuation will be by Evac Chair and trained staff only. Lift is not to be used. Visitors will notify us in advance		

Written by:

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Approved By:

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